

	JUSTICE CABINET DEPARTMENT OF JUVENILE JUSTICE POLICY AND PROCEDURES	REFERENCES: 505 KAR 1:140
CHAPTER: Detention Services		AUTHORITY: KRS 15A.065
SUBJECT: Classification of Youth for Housing and Program Assignment		
POLICY NUMBER: DJJ 708		
TOTAL PAGES: 2		
DATE ISSUED: July 15, 2005		EFFECTIVE DATE: 02/03/06
APPROVAL: Bridget Skaggs Brown	, COMMISSIONER	

I. POLICY

Youth shall be divided into housing units in accordance with a classification plan.

II. APPLICABILITY

This policy shall apply to all state-operated detention centers.

III. DEFINITION

“Classification” means a process to determine the risks, needs and requirements of youth for whom confinement has been ordered and for assigning them to housing units and programs accordingly.

IV. PROCEDURES

- A. Each Secure Regional Detention Center shall develop Standard Operating Procedures for the classification of youth for assignment to housing units and programs.
- B. The classification plan shall be used to divide youth so as to reduce known risk factors, (i.e. suicide, assaultive and disruptive behavior) and meet identified developmental as well as individual needs with available resources.
- C. The classification plan shall allow provisions for youth placed in multiple occupancy sleeping rooms who demonstrate problems or incompatibility to be placed back into single occupancy sleeping rooms.
- D. At no time shall male and female residents occupy the same sleeping room.

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V. MONITORING MECHANISM

The Facility Superintendent and Regional Facilities Administrator shall have responsibility for monitoring compliance with this policy. The Division of Program Services shall conduct, at minimum, annual program audits.